

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF FINANCE

The Board of Finance held their regular meeting on Tuesday, November 13, 2012 in the Council Chambers at the Municipal Center, 3 Primrose Street, Newtown, CT. Chairman John Kortze called the meeting to order at 7:30pm.

**Present:** John Kortze, Harry Waterbury, Carol Walsh and James Gaston, Jr.

**Absent:** Richard Oparowski, Joseph Kearney

**Also Present:** First Selectman Pat Llodra, Finance Director Robert Tait, Director of Public Works Fred Hurley, Rob Manna and Rick Camejo from Newtown Hook and Ladder, Director of Land Use Rob Sibley, Robert Merola, Kathy Fetchick, Chairman of the Water and Sewer Authority Dick Zang, Director of Economic Development BOE Chairman Debbie Leidlein, Elizabeth Stocker, Don Sharp and Dan Bernardi of the FFH Authority, 4 members of the public, 1 member of the press

*Voter Comment: NONE*

*Minutes:* Mr. Waterbury moved to accept the minutes of October 25, 2012, Ms. Walsh seconded, motion unanimously accepted.

*Communications:* Last Friday Mr. Kortze participated in the final step in the teacher contract mediation.

*First Selectman's Report:* Clean up from the Hurricane is underway. They are hoping to have Oakview seeded soon. The mill and pave of Washington Avenue is happening this week. CL&P has been slow in moving the pole in Sandy Hook Center and getting poles up on Old Farm Road down to the dog pound. FEMA is reimbursing 100% until last Friday at midnight.

*Finance Director Report:* The budget report for the end of October was handed out. There is nothing out of the ordinary. (Attachment A)

UNFINISHED BUSINESS

*Policy on depositing unexpended education funds to the Capital/Non-Recurring Fund:* Item to be carried

*Board of Education Reserve Fund Statute:* Item to be carried

*Capital Improvement Plan – Board of Selectman/Board of Education:* Comments from Mr. Oparowski (Att B.) and Mr. Kearney (Att C.) are attached. Rob Manna and Rick Camejo were representing Newtown Hook and Ladder. They are at a stalemate right now as far as property they have been negotiating. They are now looking at purchasing a couple of acres on Mt.

Pleasant Road on the corner of Johnny Cake Lane. There is a gap in funding between what the town is willing to put forth and what Hook and Ladder has. If this property on Mt. Pleasant doesn't work out, they have exhausted all options and the Hook and Ladder need to reconsider moving to FFH. Rob Manna explained that there are 5 speed tables going in on Queen Street which that makes that route undesirable. They do not feel that FFH will be a good fit.

Rob Sibley, Director of Land Use answered questioned about open space. They cannot apply for open space grants without having the funding available. Robin Hill property is still number one on the list. There is an offer in front of the town from the property owner. The parcel is reduced from the original size. They are proposing about 9 lots and open space. If fully developed they could get 21 or 22 lots. Mr. Sibley will come back to the next meeting to present the open space matrix as well as more analysis of the property. Mr. Waterbury explained that at the time when open space came into play, there was a threat of expansion.

Fred Hurley and Dick Zang answered questions about the Hawleyville Sewer Expansion. Mr. Hurley explained that the \$500,000 funding requested is for borings, locations, survey work and appraisals. (Att. D) The entire project is \$5 million but the funding for that is expected to come from benefit assessments. The expansion could result in tax revenue on the two vacant parcels. Sewers make it much more attractive to developers.

Debbie Leidlein, Chairman of the Board of Education answered questions pertaining to the BOE items in the CIP. Mr. Kortze questioned in year 14/15, there is \$2 million request for the High School auditorium. This includes chairs, carpet and lighting. There are entire rows of seats have been removed because they are a safety hazard. The duct work is damaged which requires scaffolding and major repair.

#### NEW BUSINESS

Leasing terms for Fairfield Hill economic development area: Don Sharp and Dan Bernardi from the FFH Authority along with Liz Stocker presented. What they are asking for is an opinion on a cooperative partnership between the EDC and FFH authority. It has the potential of saving the town \$18 million in cost concerning remediation. They ask that they not look at the specifics but rather the concept. They would like to propose the concept of a \$1 lease and developer would do the remediation. The town's benefit will be in taxation. Having the concept endorsed by the government will help market the buildings. The traditional approach has gotten nothing in the last 10 years; it is time to try something different.

Announcements: None

Having no further business, the meeting was adjourned at 9:06pm

Respectfully Submitted,  
Arlene Miles, Clerk Pro-Tem

Attachment A



11/07/2012 09:08 1244kfav Town of Newtown YEAR-TO-DATE BUDGET REPORT ENDING OCTOBER 31, 2012

FOR 2013 04

01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
002 SELECTMEN REVENUE							
002 0060 COLLECTIONS - CURRENT YR	-94,738,559	-94,738,559	-49,574,958.59	234,124.10	.00	-45,163,600.41	52.3%
002 0061 COLLECTIONS - PRIOR YEAR	-400,000	-400,000	-60,555.28		.00	-339,444.72	15.1%
002 0091 INTEREST AND LIEN FEES	-425,000	-425,000	-84,675.67		.00	-340,324.33	19.9%
002 0092 MOTOR VEHICLE TAXES	-600,000	-600,000	-8,468.83		.00	-591,531.17	1.4%
002 0094 ELD. TAX RELIEF - CIRCUIT	-140,245	-140,245			.00	-140,245.00	0%
002 0095 IN LIEU OF TAX-ST OWNED P	-886,692	-886,692	-862,308.36		.00	-24,383.64	97.3%
002 0097 VETERANS ADD'L EXEMPTION	-12,832	-12,832			.00	-12,832.00	0%
002 0098 TOTALLY DISABLED	-1,790	-1,790			.00	-1,790.00	0%
002 0100 INTEREST ON INVESTMENTS	-250,000	-250,000	139,372.49	-105.02	.00	-389,372.49	55.7%
002 0102 SENIOR CTR MEMBERSHIP FEE	-4,000	-4,000	-1,584.00		.00	-2,416.00	39.6%
002 0103 PERMIT FEES	-1,250	-1,250	-550.00	-150.00	.00	-700.00	44.0%
002 0104 TOWN AID FOR ROADS	-234,239	-234,239	-117,373.23		.00	-116,865.77	50.1%
002 0105 MANUFACTURERS - MACHIN/EQ	-192,643	-192,643			.00	-192,643.00	0%
002 0106 TELSCOMM. PROPERTY TAX GR	-85,346	-85,346			.00	-85,346.00	0%
002 0109 MASHANTUCKET PEQUOT	-688,160	-688,160			.00	-688,160.00	0%
002 0110 TOWN CLERK CONVEYANCE	-400,000	-400,000	-114,471.00	-18,956.00	.00	-285,529.00	28.6%
002 0111 TOWN CLERK - OTHER	-275,000	-275,000	-82,550.66	-21,499.00	.00	-192,449.34	30.0%
002 0112 BUILDING	-485,000	-485,000	-124,780.46	-36,299.82	.00	-360,219.54	25.7%
002 0118 LAND USE	-45,000	-45,000	-20,773.20	-8,863.10	.00	-24,226.80	46.2%
002 0120 POLICE MISCELLANEOUS REVE	-3,000	-3,000	-1,125.00	-275.00	.00	-1,875.00	37.5%
002 0121 PARKS AND RECREATION	-190,000	-190,000	-54,902.58	-150.90	.00	-135,097.42	28.9%
002 0122 MISCELLANEOUS REVENUE	-100,000	-100,000	-112,511.99	-3,214.21	.00	12,511.99	112.5%
002 0123 LANDFILL PERMITS	-425,000	-425,000	-230,984.80	-18,498.80	.00	-194,015.20	54.3%
002 0135 LOCIP GRANTS	-204,621	-204,621	-24,413.02	-19,853.20	.00	-204,621.00	0%
002 0138 STATE REVENUE SHARING	-125,000	-125,000			.00	-125,000.00	0%
002 0155 CT SCHOOL BUILDING GRANTS	-630,688	-630,688			.00	-630,688.00	0%
002 490 TRANSFER IN	-122,000	-122,000			.00	-122,000.00	0%
TOTAL SELECTMEN REVENUE	-101,666,065	-101,666,065	-51,337,614.18	106,219.05	.00	-50,328,450.82	50.5%

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003 BOARD OF EDUCATION REVENUE							
003 0146 EDUCATION COST SHARING GR	-4,338,374	-4,338,374			.00	-4,338,374.00	0%
003 0147 PUBLIC SCHOOL TRANSPORTAT	-87,634	-87,634			.00	-87,634.00	0%



11/07/2012 09:08 Town of Newtown  
1244kfav YEAR-TO-DATE BUDGET REPORT

FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
003 0148 NON-PUB SCHOOL TRANSPORTA	-19,986	-19,986	.00	.00	.00	-19,986.00	.0%
003 0152 HEALTH SERVICES - ST. ROS	-10,066	-10,066	.00	.00	.00	-10,066.00	.0%
003 0154 TUITION	-9,600	-9,600	-3,200.00	-3,200.00	.00	-5,600.00	41.7%
003 0158 MISCELLANEOUS REVENUE	-1,350	-1,350	5,043.03	5,043.03	.00	-6,393.03	373.6%
003 0160 SCHOOL ACTIVITY FEES	-113,763	-113,763	-67,261.00	-67,261.00	.00	-46,502.00	59.1%
TOTAL BOARD OF EDUCATION REVENUE	-4,580,773	-4,580,773	-66,217.97	-65,417.97	.00	-4,514,555.03	1.4%
01100 SELECTMEN							
01100 1001 SELECTMAN SALARY	97,333	97,333	33,692.22	7,487.16	.00	63,640.78	34.6%
01100 1002 EXEC ASST	43,848	45,115	15,592.35	3,470.38	.00	29,522.65	34.6%
01100 1007 TOWN HALL O.T., ED., LO	10,000	10,000	4,856.16	248.69	.00	5,143.84	48.6%
01100 2001 MEDICAL BENEFITS	19,125	19,125	19,125.00	902.36	.00	7,317.15	34.6%
01100 2002 FICA INSURANCE	11,183	11,183	3,865.85	47.12	.00	78.96	52.7%
01100 2003 LIFE INSURANCE	167	167	88.04	88.04	.00	.00	100.0%
01100 2005 PENSION	8,471	8,471	8,471.00	.00	.00	.00	100.0%
01100 2007 LONG TERM DISABILITY	402	402	145.70	58.28	.00	256.30	36.2%
01100 2013 SELECTMAN EXPENSES	2,350	2,350	2,953.09	2,439.00	.00	-603.09	125.7%
01100 4061 LEGAL SERVICES	60,000	60,000	15,000.00	10,000.00	.00	45,000.00	25.0%
01100 4063 LEGAL SERVICES-OTHER	75,000	75,000	24,251.86	15,072.33	.00	50,748.14	32.3%
TOTAL SELECTMEN	327,879	329,146	128,041.27	39,725.32	.00	201,104.73	38.9%

correcting journal entry required

01105 SELECTMEN - OTHER							
01105 1002 CLERKS	38,225	38,225	12,189.50	3,649.50	.00	26,035.50	31.9%
01105 2002 FICA	1,755	1,755	524.86	154.87	.00	1,230.14	29.9%
01105 2011 OFFICE SUPPLIES	52,745	52,745	13,899.19	5,484.34	.00	38,845.81	26.4%
01105 2014 LEASING	34,650	34,650	13,858.38	7,792.43	.00	20,791.62	40.0%
01105 2015 LEGAL ADVERTISING	18,000	18,000	8,216.65	893.75	.00	9,783.35	45.6%
01105 2016 POSTAGE	50,000	50,000	7,509.97	7,388.95	.00	42,490.03	15.0%
01105 2024 COPIERS	35,100	35,100	9,101.44	3,255.46	.00	25,998.56	25.9%
01105 3051 REPAIR/MAINTENANCE	7,500	7,500	810.00	810.00	.00	6,690.00	10.8%
TOTAL SELECTMEN - OTHER	237,975	237,975	66,109.99	29,429.30	.00	171,865.01	27.8%
01108 HUMAN RESOURCES							
01108 1001 HUMAN RESOURCE ADMINIST	57,500	58,506	17,982.50	2,250.23	.00	40,523.50	30.7%



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YEAR-TO-DATE BUDGET REPORT

FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01108 2001 MEDICAL BENEFITS	15,034	15,034	15,034.00	.00	.00	.00	100.0%*
01108 2002 FICA	4,399	4,399	1,503.86	334.52	.00	2,895.14	34.2%*
01108 2003 LIFE INSURANCE	3,190	3,190	77.50	31.00	.00	1,112.50	40.8%*
01108 2005 PENSION	3,450	3,450	3,450.00	.00	.00	.00	100.0%*
01108 2007 LONG TERM DISABILITY	166	166	59.90	23.96	.00	106.10	36.1%*
01108 2011 SERVICES & SUPPLIES	25,000	25,000	15,015.00	9,265.00	.00	9,985.00	60.1%*
01108 4060 FEES & PROF SERVICES	5,000	5,000	708.50	169.50	.00	4,291.50	14.2%*
TOTAL HUMAN RESOURCES	110,739	111,745	53,831.26	12,074.21	.00	57,913.74	48.2%
01110 SOCIAL SERVICES							
01110 1001 DIRECTOR-HUMAN SERVICES	52,160	53,073	19,353.87	4,082.54	.00	34,719.13	34.6%*
01110 1002 SECRETARY	35,040	35,040	11,370.92	2,995.50	.00	23,669.08	32.5%*
01110 2001 MEDICAL BENEFITS	34,577	34,577	34,577.00	.00	.00	.00	100.0%*
01110 2002 FICA	6,671	6,671	2,186.45	520.34	.00	4,484.55	32.8%*
01110 2003 LIFE INSURANCE	701	701	531.73	19.22	.00	169.27	75.9%*
01110 2005 PENSION	1,603	1,603	1,603.00	.00	.00	.00	100.0%*
01110 2007 LONG TERM DISABILITY	248	248	86.80	34.72	.00	161.20	35.0%*
01110 2015 DUES, CONFERENCE, SUBS	100	100	.00	.00	.00	100.00	0%*
01110 2030 WELFARE ALLOTMENT	4,000	4,000	390.00	.00	.00	3,610.00	9.8%*
TOTAL SOCIAL SERVICES	135,100	136,013	69,099.77	7,652.32	.00	66,913.23	50.8%
01140 TAX COLLECTOR							
01140 1001 TAX COLLECTOR	63,912	65,206	26,010.41	5,785.62	.00	39,195.59	39.9%*
01140 1002 CLERICAL	136,050	136,050	60,800.19	12,209.75	.00	75,249.81	44.7%*
01140 2001 MEDICAL BENEFITS	76,834	76,834	76,834.00	.00	.00	.00	100.0%*
01140 2002 FICA	15,297	15,297	6,481.83	1,331.51	.00	8,815.17	42.4%*
01140 2003 LIFE INSURANCE	1,418	1,418	377.89	152.52	.00	1,040.11	26.6%*
01140 2005 PENSION	8,507	8,507	507.00	.00	.00	.00	100.0%*
01140 2007 LONG TERM DISABILITY	696	696	238.60	95.44	.00	457.40	34.3%*
01140 2014 TRAVEL & DUES	450	450	258.00	83.00	.00	192.00	57.3%*
TOTAL TAX COLLECTOR	303,164	304,458	179,507.92	19,657.84	.00	124,950.08	59.0%
01160 PROBATE COURT							
01160 2011 SUPPLIES	6,860	6,860	.00	.00	.00	6,860.00	.0%



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FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PROBATE COURT	6,860	6,860	.00	.00	.00	6,860.00	.0%
01170 TOWN CLERK							
01170 1001 TOWN CLERK	66,696	67,863	23,468.63	5,220.24	.00	44,394.37	34.6%
01170 1002 ASSISTANT TOWN CLERKS	101,224	101,224	35,005.61	7,786.46	.00	66,218.39	34.6%
01170 2001 MEDICAL BENEFITS	57,626	57,626	57,626.00	.00	.00	0.00	100.0%
01170 2002 FICA	12,846	12,846	4,368.46	958.40	.00	8,477.54	34.0%
01170 2003 LIFE INSURANCE	8,834	8,834	258.54	103.54	.00	5,754.46	31.0%
01170 2005 PENSION	8,632	8,632	8,632.00	.00	.00	0.00	100.0%
01170 2007 LONG TERM DISABILITY	3,476	3,476	175.00	70.00	.00	3,301.00	36.8%
01170 2015 DUES	3,000	3,000	728.00	.00	.00	2,272.00	24.3%
01170 2026 INDEXING	1,200	30,000	15,866.00	9,741.26	.00	14,134.00	52.9%
01170 2028 VITAL STATISTICS	1,200	1,200	.00	.00	.00	1,200.00	.0%
01170 4003 ANNUAL REPORT	2,500	2,500	.00	.00	.00	2,500.00	.0%
TOTAL TOWN CLERK	285,034	286,201	146,128.24	23,879.90	.00	140,072.76	51.1%
01180 REGISTRARS							
01180 1001 REGISTRARS	58,440	59,463	22,812.87	6,824.07	.00	36,650.13	38.4%
01180 1002 DEP. REGISTRARS/CLERK	18,200	18,200	5,483.66	1,368.50	.00	12,716.34	30.1%
01180 1005 REFERENDA	10,300	10,300	7,668.10	.00	.00	2,631.90	74.4%
01180 1006 PRIMARIES	0	0	12,994.68	.00	.00	-12,994.68	100.0%
01180 1007 ELECTION WORKERS	26,650	26,650	2,349.27	279.40	.00	24,300.73	8.8%
01180 1009 MACHINE EXAMINER	2,000	898	.00	.00	.00	898.00	.0%
01180 2002 FICA	6,245	6,324	2,524.57	454.60	.00	3,799.43	39.9%
01180 2014 EDUCATION & TRAINING	3,330	3,330	1,527.16	.00	.00	1,802.84	45.9%
01180 2015 DUES	120	120	120.00	.00	.00	.00	100.0%
TOTAL REGISTRARS	125,285	125,285	55,480.31	8,936.57	.00	69,804.69	44.3%
01190 TAX ASSESSOR							
01190 1001 ASSESSOR	68,513	69,712	24,108.02	5,362.46	.00	45,603.98	34.6%
01190 1002 DEP ASSESSOR DATA ENTR	85,806	85,806	30,867.97	6,874.38	.00	54,938.03	36.0%
01190 2001 MEDICAL BENEFITS	41,927	41,927	41,927.00	.00	.00	.00	100.0%

transfer required



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FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01190 2002 FICA	11,805	11,805	4,117.89	911.52	.00	7,687.11	34.9%*
01190 2003 LIFE INSURANCE	958	958	230.33	92.38	.00	727.67	24.0%*
01190 2005 PENSION	7,058	7,058	7,058.00	.00	.00	.00	100.0%*
01190 2007 LONG TERM DISABILITY	538	538	164.45	65.78	.00	373.55	30.6%*
01190 2015 SCHOOL, DUES, PUBLICATION	8,500	8,500	190.00	.00	.00	8,310.00	2.2%*
01190 2034 SAFETY CLOTHS & ALLOWAN	0	0	.00	-40.93	.00	.00	.0%*
01190 4061 FIELD SERVICE	8,000	8,000	1,500.00	1,500.00	.00	6,500.00	18.8%*
TOTAL TAX ASSESSOR	233,105	234,304	110,163.66	14,765.59	.00	124,140.34	47.0%*
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01200 FINANCE							
01200 1001 FINANCIAL DIRECTOR	126,875	134,375	45,552.92	10,144.24	.00	88,822.08	33.9%*
01200 1002 CLERICAL	139,807	139,807	49,396.71	10,987.54	.00	90,410.29	35.3%*
01200 1003 ASST FINANCIAL DIRECTOR	65,482	67,671	24,238.20	5,395.62	.00	43,432.80	35.8%*
01200 2001 MEDICAL BENEFITS	76,678	76,678	76,678.00	.00	.00	.00	100.0%*
01200 2002 FICA	23,875	23,875	8,957.74	1,982.72	.00	14,917.26	37.5%*
01200 2003 LIFE INSURANCE	1,857	1,857	588.07	235.60	.00	1,268.93	31.7%*
01200 2005 PENSION	25,445	25,445	25,445.00	.00	.00	.00	100.0%*
01200 2007 LONG TERM DISABILITY	955	955	652.84	127.84	.00	302.16	68.4%*
01200 2014 EDUCATION & TRAINING	2,900	2,900	589.50	60.00	.00	2,310.50	20.3%*
01200 2015 SUBSCRIPTIONS	375	375	249.95	.00	.00	125.05	66.7%*
01200 2017 TECHNOLOGY MAINTENANCE	3,000	3,000	2,942.46	1,675.00	.00	57.54	98.1%*
TOTAL FINANCE	467,249	476,938	235,291.39	30,608.56	.00	241,646.61	49.3%*
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01205 TECHNOLOGY DEPARTMENT							
01205 1001 TECHNOLOGY/GIS MANAGER	84,753	86,236	33,382.29	10,193.42	.00	52,853.71	38.7%*
01205 1002 TECHNOLOGY ADMINISTRATI	94,590	98,639	34,125.67	9,284.38	.00	64,513.33	34.6%*
01205 2001 MEDICAL BENEFITS	49,196	49,196	49,196.00	.00	.00	.00	100.0%*
01205 2002 FICA	13,720	13,720	4,544.32	981.77	.00	9,175.68	33.1%*
01205 2003 LIFE INSURANCE	529	529	163.68	66.96	.00	365.32	30.9%*
01205 2005 PENSION	7,925	7,925	7,925.00	.00	.00	.00	100.0%*
01205 2007 LONG TERM DISABILITY	500	500	183.60	73.44	.00	316.40	36.7%*
01205 2014 DUES, TRAVEL, & TRAININ	10,300	10,300	4,309.51	3,637.78	.00	5,990.49	41.8%*
01205 3050 MAINTENANCE	144,710	144,710	71,033.57	4,309.46	.00	73,676.43	49.1%*
01205 5080 CAPITAL	45,900	45,900	125.20	125.20	.00	45,774.80	.3%*
TOTAL TECHNOLOGY DEPARTMENT	452,123	457,655	204,988.84	24,722.41	.00	252,666.16	44.8%*
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01220 SENIOR SERVICES							



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FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01220 1001 SENIOR SERVICES ADMINIS	118,859	119,772	39,806.84	8,685.30	.00	79,965.16	33.2%
01220 2001 MEDICAL BENEFITS	31,329	31,329	31,329.00	.00	.00	.00	100.0%*
01220 2002 FICA INSURANCE	9,093	9,093	3,020.77	688.75	.00	6,072.23	33.2%
01220 2003 LIFE INSURANCE	5,723	5,723	291.40	116.56	.00	431.60	40.3%*
01220 2005 PENSION	5,075	5,075	5,075.00	.00	.00	.00	100.0%*
01220 2007 LONG TERM DISABILITY	260	260	115.60	46.24	.00	144.40	44.5%*
01220 2017 DUES & TRAVEL	1,050	1,050	.00	.00	.00	1,050.00	.0%
01220 2022 SENIOR CENTER OPERATE E	27,000	27,000	7,802.31	3,388.57	.00	19,197.69	28.9%
01220 4061 MINI-BUS	135,500	135,500	33,875.01	11,291.67	.00	101,624.99	25.0%
TOTAL SENIOR SERVICES	328,889	329,802	121,315.93	24,217.09	.00	208,486.07	36.8%
<hr/>							
01230 TOWN HALL BOARD OF MANAGERS							
01230 0000 TOWN HALL BOARD OF MANA	147,000	147,000	.00	.00	.00	147,000.00	.0%
01230 2001 MEDICAL BENEFITS	51,129	51,129	51,129.00	.00	.00	.00	100.0%*
01230 2003 LIFE INSURANCE	232	232	93.01	37.20	.00	138.99	40.1%*
01230 2005 PENSION	3,659	3,659	3,659.00	.00	.00	.00	100.0%*
01230 2007 LONG TERM DISABILITY	431	431	114.00	45.60	.00	317.00	26.5%*
TOTAL TOWN HALL BOARD OF MANAGERS	202,451	202,451	54,995.01	82.80	.00	147,455.99	27.2%
<hr/>							
01240 UNEMPLOYMENT							
01240 2001 UNEMPLOYMENT ACT	15,000	15,000	1,851.00	1,356.00	.00	13,149.00	12.3%
TOTAL UNEMPLOYMENT	15,000	15,000	1,851.00	1,356.00	.00	13,149.00	12.3%
<hr/>							
01270 OPEB CONTRIBUTION							
01270 2001 MEDICAL BENEFITS	57,581	57,581	57,581.00	.00	.00	.00	100.0%*
01270 2005 OPEB CONTRIBUTION	100,000	100,000	100,000.00	.00	.00	.00	100.0%*
TOTAL OPEB CONTRIBUTION	157,581	157,581	157,581.00	.00	.00	.00	100.0%
<hr/>							
01280 PROFESSIONAL ORGANIZATIONS							
01280 0000 HVCEO	17,465	17,465	8,732.50	.00	.00	8,732.50	50.0%*



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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01280 0003 CCM	15,103	15,103	15,103.00	.00	.00	.00	100.0%*
01280 0004 NATIONAL LEAGUE OF CITI	1,861	1,861	1,861.00	.00	.00	.00	100.0%*
01280 0005 COST	1,225	1,225	1,225.00	.00	.00	.00	100.0%*
01280 3000 REGIONAL BROWNFIELDS PA	1,800	800	.00	.00	.00	800.00	.0%
TOTAL PROFESSIONAL ORGANIZATIONS	36,454	36,454	26,921.50	.00	.00	9,532.50	73.9%
<b>01300 COMMUNICATIONS</b>							
01300 1001 FULL TIME OPERATORS	543,055	543,210	152,244.38	33,990.85	.00	390,965.62	28.0%
01300 1005 OVERTIME	80,000	80,000	37,947.09	4,984.28	.00	42,052.91	47.4%*
01300 2001 MEDICAL BENEFITS	99,094	99,094	99,094.00	.00	.00	.00	100.0%*
01300 2002 FICA	47,587	47,587	14,556.66	3,093.95	.00	33,030.34	30.6%*
01300 2003 LIFE INSURANCE	1,255	1,255	480.50	192.20	.00	774.50	38.3%*
01300 2005 PENSION	23,031	23,031	23,031.00	.00	.00	.00	100.0%*
01300 2007 LONG TERM DISABILITY	1,122	1,122	441.15	207.55	.00	680.85	39.3%*
01300 2015 TRAINING	2,000	9,000	1,899.70	495.25	.00	7,100.30	21.1%*
01300 2034 UNIFORMS	32,100	2,000	734.00	.00	.00	1,266.00	36.7%*
01300 3050 RADIO SYSTEM MAINTENAMC	182,000	32,100	10,670.36	2,667.59	.00	21,429.64	33.2%*
01300 4034 EQUIPMENT RENTAL	3,500	182,000	48,428.81	13,490.38	.00	133,571.19	26.6%*
01300 4060 E911 CONTRACT SERVICE	26,506	3,500	.00	.00	.00	3,500.00	.0%
01300 5080 CAPITAL	26,506	26,506	.00	.00	.00	26,506.00	.0%
TOTAL COMMUNICATIONS	1,049,250	1,050,405	389,527.65	59,122.06	.00	660,877.35	37.1%
<b>01310 POLICE</b>							
01310 1001 CHIEF OF POLICE	100,888	102,654	35,500.11	7,896.46	.00	67,153.89	34.6%*
01310 1002 CAPTA-N	92,382	94,999	32,833.61	7,307.54	.00	62,165.39	34.6%*
01310 1003 SWORN PERSONNEL	3,180,717	3,180,717	1,073,550.13	232,761.84	.00	2,107,166.87	33.8%*
01310 1004 CIVILIAN PERSONNEL	130,000	130,000	64,912.40	14,238.66	.00	65,087.60	34.9%*
01310 1005 POLICE OVERTIME	16,458	16,458	4,611.94	8,346.60	.00	85,388.06	34.3%*
01310 1007 TRAFFIC GUARDS	745,477	745,477	2,799.60	1,383.30	.00	13,658.40	17.0%*
01310 2001 MEDICAL BENEFITS	283,490	283,490	745,477.00	20,425.31	.00	186,855.49	34.1%*
01310 2002 FICA	9,101	9,101	96,634.51	1,437.78	.00	5,492.93	39.6%*
01310 2003 LIFE INSURANCE	530,277	530,277	3,608.07	.00	.00	4,035.00	99.2%*
01310 2005 PENSION	8,673	530,277	526,242.00	1,415.90	.00	5,133.25	40.8%*
01310 2007 LONG TERM DISABILITY	37,500	37,500	9,931.62	3,687.33	.00	27,568.38	26.5%*
01310 2008 EDUCATION	17,400	17,400	1,530.32	553.00	.00	15,869.68	8.8%
01310 2010 TELEPHONE/RADIO COMMUNI	17,400	17,400					



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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01310 2011	20,000	20,000	4,593.48	1,694.71	.00	15,406.52	23.0%
01310 2015	0	0	.00	-3,000.00	.00	.00	.0%
01310 2026	4,500	4,500	1,339.97	200.22	.00	3,160.03	29.8%
01310 2034	55,750	55,750	17,680.63	7,040.19	.00	38,069.37	31.7%
01310 2035	38,830	38,830	4,297.67	3,549.67	.00	34,532.33	11.1%
01310 4060	65,000	65,000	29,808.38	10,442.70	.00	35,191.62	45.9%*
01310 4062	170,879	170,879	150,375.99	.00	.00	20,503.01	88.0%*
01310 5082	90,000	90,000	.00	.00	.00	90,000.00	.0%
01310 5080	15,600	15,600	.00	.00	.00	15,600.00	.0%
TOTAL POLICE	5,798,222	5,803,389	2,849,267.18	319,381.21	.00	2,954,121.82	49.1%
01320 FIRE							
01320 1001	134,682	136,695	46,647.14	12,843.30	.00	90,047.86	34.1%*
01320 1005	39,799	39,799	14,038.16	3,495.70	.00	25,760.84	35.3%*
01320 1014	2,500	2,500	650.00	200.00	.00	1,850.00	26.0%
01320 2001	23,040	23,040	23,040.00	.00	.00	.00	100.0%*
01320 2002	13,195	13,195	4,687.76	1,199.34	.00	8,507.24	35.5%*
01320 2003	905	905	370.76	148.80	.00	534.24	41.0%*
01320 2005	6,714	6,714	6,714.00	.00	.00	.00	100.0%*
01320 2007	434	434	159.20	63.68	.00	274.80	36.7%*
01320 2011	2,500	2,500	250.00	.00	.00	2,250.00	10.0%*
01320 2012	135,000	135,000	67,500.00	.00	.00	67,500.00	50.0%*
01320 2015	69,000	69,000	12,067.14	5,978.92	.00	56,932.86	17.5%
01320 2020	120,000	120,000	17,352.26	11,067.60	.00	102,647.74	14.5%
01320 2021	21,500	21,500	3,172.50	3,172.50	.00	18,327.50	14.8%
01320 2022	26,950	26,950	2,505.02	1,272.42	.00	24,444.98	9.3%
01320 2028	80,000	80,000	2,497.65	2,138.71	.00	77,502.35	3.1%
01320 2029	20,790	20,790	.00	.00	.00	20,790.00	.0%
01320 2035	20,450	20,450	4,871.67	2,408.06	.00	15,578.33	23.8%
01320 3050	39,235	39,235	5,217.35	1,507.85	.00	34,017.65	13.3%
01320 3051	79,625	79,625	6,599.28	2,939.75	.00	73,025.72	8.3%
01320 4001	22,700	22,700	3,413.48	2,936.00	.00	19,286.52	15.0%
01320 4002	240,000	240,000	22,174.00	22,174.00	.00	217,826.00	9.2%
01320 4003	58,700	58,700	9,300.00	9,300.00	.00	49,400.00	15.8%
01320 5080	55,305	55,305	.00	.00	.00	55,305.00	.0%
TOTAL FIRE	1,213,024	1,215,037	253,227.37	80,946.63	.00	961,809.63	20.8%
01330 EMERGENCY MANAGEMENT/DIVE TEAM							
01330 1006	9,750	9,750	2,000.00	500.00	.00	7,750.00	20.5%
01330 1006	CLERICAL						



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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01330 2002 FICA	746	746	.00	.00	.00	746.00	.0%
01330 2011 SUPPLIES	400	400	.00	.00	.00	400.00	.0%
01330 2016 GRS/UTILITIES	4,200	4,200	432.60	227.21	.00	3,767.40	10.3%
01330 2031 EDUCATION	4,000	4,000	50.00	50.00	.00	3,950.00	1.3%
01330 4001 PHYSICALS	4,250	4,250	.00	.00	.00	4,250.00	.0%
01330 4050 CONTRACTUAL SERVICES	20,596	20,596	13,854.39	13,500.00	.00	6,741.61	67.3%*
01330 5080 CAPITAL	7,325	7,325	1,046.50	1,046.50	.00	6,278.50	14.3%
TOTAL EMERGENCY MANAGEMENT/DIVE T	51,267	51,267	17,383.49	15,323.71	.00	33,883.51	33.9%
01340 CANINE CONTROL							
01340 1001 SALARIES	109,196	109,977	32,532.75	7,610.71	.00	77,444.25	29.6%
01340 2001 MEDICAL BENEFITS	26,715	26,715	26,715.00	.00	.00	.00	100.0%*
01340 2002 FICA	8,354	8,354	2,414.20	565.65	.00	5,939.80	28.9%
01340 2003 LIFE INSURANCE	351	351	91.45	36.58	.00	259.55	26.1%
01340 2005 PENSION	3,376	3,376	3,376.00	.00	.00	.00	100.0%*
01340 2007 LONG TERM DISABILITY	232	232	76.85	30.74	.00	155.15	33.1%
01340 2008 EDUCATION	1,000	1,000	225.00	.00	.00	775.00	22.5%
01340 2034 UNIFORMS	1,500	1,500	.00	.00	.00	1,500.00	.0%
01340 2036 VACCINATIONS/VET CARE	1,500	1,500	.00	.00	.00	1,500.00	.0%
TOTAL CANINE CONTROL	152,224	153,005	65,431.25	8,243.68	.00	87,573.75	42.8%
01350 INSURANCE							
01350 4001 LIABILITY/AUTO/PROPERTY	373,411	373,411	183,658.00	98,726.00	.00	189,753.00	49.2%*
01350 4002 UNINSURED LOSSES	10,000	10,000	9,336.88	6,299.23	.00	663.12	93.4%*
01350 4003 WORKER'S COMPENSATION	515,000	515,000	250,081.00	125,039.00	.00	264,919.00	48.6%*
01350 4004 OTHER	76,500	76,500	73,913.00	360.00	.00	2,587.00	96.6%*
TOTAL INSURANCE	974,911	974,911	516,988.88	230,424.23	.00	457,922.12	53.0%
01360 LAKE AUTHORITIES							
01360 0000 LAKE LILLINONAH AUTHORI	23,839	23,839	.00	.00	.00	23,839.00	.0%
01360 0003 LAKE ZOAR AUTHORITY	25,869	25,869	25,869.00	.00	.00	.00	100.0%*
TOTAL LAKE AUTHORITIES	49,708	49,708	25,869.00	.00	.00	23,839.00	52.0%



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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>01370 NEWTOWN HEALTH DISTRICT</b>							
01370 0003 NEWTOWN HEALTH DISTRICT	268,682	268,682	.00	.00	.00	268,682.00	.0%
01370 2001 MEDICAL BENEFITS	96,681	96,681	.00	.00	.00	.00	100.0%*
01370 2003 LIFE INSURANCE	885	885	310.00	124.00	.00	575.00	35.0%*
01370 2005 PENSION	11,846	11,846	11,846.00	.00	.00	.00	100.0%*
01370 2007 LONG TERM DISABILITY	929	929	340.05	136.02	.00	588.95	36.6%*
TOTAL NEWTOWN HEALTH DISTRICT	379,023	379,023	109,177.05	260.02	.00	269,845.95	28.8%
<b>01415 OUTSIDE AGENCIES</b>							
01415 2001 MEDICAL BENEFITS	101,271	101,271	101,271.00	.00	.00	.00	100.0%*
01415 2003 LIFE INSURANCE	801	801	297.60	130.20	.00	503.40	37.2%*
01415 2005 PENSION	13,859	13,859	13,859.00	.00	.00	.00	100.0%*
01415 2007 LONG TERM DISABILITY	1,046	1,046	408.71	169.58	.00	637.29	39.1%*
01415 5000 VISITING NURSES ASSOCIA	500	500	.00	.00	.00	500.00	.0%
01415 6001 KEVIN'S COMMUNITY CENTE	45,000	45,000	.00	.00	.00	45,000.00	.0%
01415 6002 CHILDREN'S ADVENTURE CE	25,000	25,000	.00	.00	.00	.00	100.0%*
01415 6003 REGIONAL HOSPICE	5,500	5,500	5,500.00	.00	.00	.00	100.0%*
01415 6004 VETERANS' GUIDANCE SUPP	250	250	.00	.00	.00	250.00	.0%
01415 6005 NW REGIONAL MENTAL BOAR	3,037	3,037	3,037.00	.00	.00	.00	100.0%*
01415 6006 DANBURY REG CHLD ADVOC	2,750	2,750	.00	.00	.00	2,750.00	.0%
01415 6007 WOMEN'S CENTER OF DANBU	10,000	10,000	10,000.00	.00	.00	.00	100.0%*
01415 6008 ABILITY BEYOND DISABILI	4,500	4,500	.00	.00	.00	4,500.00	.0%
01415 6013 THE VOLUNTEER CENTER	1,000	1,000	.00	.00	.00	1,000.00	.0%
01415 6014 NEWTOWN PARENT CONNECTI	20,000	20,000	.00	.00	.00	20,000.00	.0%
TOTAL OUTSIDE AGENCIES	234,514	234,514	159,373.31	299.78	.00	75,140.69	68.0%
<b>01426 N.W. SAFETY COMMUNICATION</b>							
01426 0000 NW SAFETY COMMUNICATION	9,783	9,783	4,891.50	.00	.00	4,891.50	50.0%*
TOTAL N.W. SAFETY COMMUNICATION	9,783	9,783	4,891.50	.00	.00	4,891.50	50.0%
<b>01432 EMERGENCY MEDICAL SERVICES</b>							
01432 0000 PARAMEDIC PROGRAM	230,000	230,000	163,731.00	81,865.50	.00	66,269.00	71.2%*



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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01432 0003 AMBULANCE	40,000	40,000	.00	.00	.00	40,000.00	.0%
TOTAL EMERGENCY MEDICAL SERVICES	270,000	270,000	163,731.00	81,865.50	.00	106,269.00	60.6%
<b>01433 YOUTH &amp; FAMILY SERVICES</b>							
01433 0000 FAMILY COUNSELING CENTE	265,000	265,000	124,697.36	62,827.93	.00	140,302.64	47.1%*
01433 2001 MEDICAL BENEFITS	28,526	28,526	28,526.00	.00	.00	.00	100.0%*
01433 2003 LIFE INSURANCE	399	399	153.45	60.45	.00	245.55	38.5%*
01433 2007 LONG TERM DISABILITY	846	846	352.93	149.06	.00	493.07	41.7%*
TOTAL YOUTH & FAMILY SERVICES	294,771	294,771	153,729.74	63,037.44	.00	141,041.26	52.2%
<b>01437 NW CONNECTICUT EMS COUNCIL</b>							
01437 0000 NW CT EMS ALLOCATIONS	250	250	.00	.00	.00	250.00	.0%
TOTAL NW CONNECTICUT EMS COUNCIL	250	250	.00	.00	.00	250.00	.0%
<b>01442 NEWTOWN PARADE COMMITTEE</b>							
01442 0000 NEWTOWN PARADE COMMITTE	1,500	1,500	932.00	.00	.00	568.00	62.1%*
TOTAL NEWTOWN PARADE COMMITTEE	1,500	1,500	932.00	.00	.00	568.00	62.1%*
<b>01444 NW CONSERVATION DISTRICT</b>							
01444 0000 NW CONSERVATION DISTRIC	1,040	1,040	1,040.00	.00	.00	.00	100.0%*
TOTAL NW CONSERVATION DISTRICT	1,040	1,040	1,040.00	.00	.00	.00	100.0%*
<b>01460 BUILDING INSPECTOR</b>							
01460 1001 BUILDING OFFICIAL	71,050	72,293	25,000.59	5,561.00	.00	47,292.41	34.6%*



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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01460 1002 ADMINISTRATOR	38,681	38,681	12,467.89	2,737.38	.00	26,213.11	32.2%
01460 1003 ASSISTANT BUILDING OFFI	117,277	117,277	40,557.51	9,021.40	.00	76,719.49	34.6%*
01460 1005 SECRETARIES	32,637	32,637	11,286.65	2,510.54	.00	21,350.35	34.6%*
01460 2001 MEDICAL BENEFITS	93,117	93,117	93,117.00	.00	.00	.00	100.0%*
01460 2002 FICA	19,863	19,863	6,640.69	1,466.46	.00	13,222.31	33.4%*
01460 2003 LIFE INSURANCE	1,599	1,599	6,655.03	2,262.26	.00	9,433.97	41.0%*
01460 2005 PENSION	11,876	11,876	11,876.00	.00	.00	.00	100.0%*
01460 2007 LONG TERM DISABILITY	11,731	11,731	11,270.50	108.20	.00	460.50	37.0%*
01460 2012 CLOTHING, EQUIPMENT	975	975	546.34	396.99	.00	428.66	56.0%*
01460 2015 DUES & TUITION	1,750	1,750	205.00	10.00	.00	1,545.00	11.7%*
01460 4060 PROFESSIONAL CONSULTANT	500	500	.00	.00	.00	500.00	.0%
TOTAL BUILDING INSPECTOR	390,056	391,299	202,623.20	22,074.23	.00	188,675.80	51.8%
01490 LAND USE							
01490 1001 LAND USE AGENCY DIRECTO	75,795	77,121	26,670.21	5,932.38	.00	50,450.79	34.6%*
01490 1002 ADMINISTRATION	275,157	276,392	89,872.52	20,152.48	.00	186,519.48	32.5%*
01490 1004 COURT STENOGRAPHER	3,000	3,000	.00	.00	.00	3,000.00	0.0%
01490 2001 MEDICAL BENEFITS	74,085	74,085	74,085.00	.00	.00	.00	100.0%*
01490 2002 FICA	26,848	26,848	8,821.66	1,988.64	.00	18,026.34	32.9%*
01490 2003 LIFE INSURANCE	1,513	1,513	6,637.67	2,666.91	.00	875.33	42.1%*
01490 2005 PENSION	12,768	12,768	12,768.00	.00	.00	.00	100.0%*
01490 2007 LONG TERM DISABILITY	750	750	290.80	116.32	.00	459.20	38.8%*
01490 2014 DUES, SUBSCRIPTIONS, TR	3,000	3,000	634.68	524.68	.00	2,365.32	21.2%*
01490 2025 MAPS & PRINTING	1,500	1,500	215.45	141.25	.00	1,284.55	14.4%*
01490 2026 OPEN SPACE INDEXING	5,000	5,000	.00	.00	.00	5,000.00	0.0%
01490 2034 CLOTHING	975	975	482.44	314.47	.00	492.56	49.5%*
01490 4060 CONTRACTUAL SERVICES	27,800	27,800	12,722.02	2,470.00	.00	15,077.98	45.8%*
01490 4061 LEGAL SERVICES	70,000	70,000	14,677.75	8,265.26	.00	55,322.25	21.0%*
01490 5080 CAPITAL	2,400	2,400	.00	.00	.00	2,400.00	.0%
TOTAL LAND USE	580,591	583,152	241,878.20	40,172.39	.00	341,273.80	41.5%
01500 HIGHWAY							
01500 1001 DIRECTOR PUBLIC WORKS	98,683	100,410	34,723.71	7,723.76	.00	65,686.29	34.6%*
01500 1002 ADMINISTRATION	411,646	414,952	143,450.07	31,919.06	.00	271,501.93	34.6%*
01500 1003 PAYROLL	1,738,639	1,738,639	524,932.57	115,230.65	.00	1,213,706.43	30.2%*
01500 1004 OVERTIME	45,000	45,000	10,624.49	2,954.44	.00	34,375.51	23.6%

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Town of Newtown  
YEAR-TO-DATE BUDGET REPORT

PG 13  
91ytdbud



FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01500 1006	48,175	48,175	20,640.74	4,747.63	.00	27,534.26	42.8%*
01500 2001	553,811	553,811	553,811.00	.00	.00	132,231.00	100.0%*
01500 2002	187,163	187,163	54,932.00	12,032.26	.00	132,231.00	29.3%*
01500 2003	16,040	16,040	6,533.54	3,226.23	.00	9,506.46	40.7%*
01500 2005	102,865	102,865	102,865.00	.00	.00	.00	100.0%*
01500 2006	100,000	100,000	62,458.06	47,111.16	.00	37,541.94	62.5%*
01500 2007	6,049	6,049	2,181.42	873.42	.00	3,867.58	36.1%*
01500 2008	15,000	15,000	2,651.00	1,436.00	.00	12,349.00	17.7%*
01500 2009	13,200	13,200	4,400.00	2,200.00	.00	8,800.00	33.3%*
01500 2016	486,800	486,800	220,663.85	135,446.31	.00	265,136.15	45.3%*
01500 2018	38,000	38,000	7,908.61	2,875.92	.00	30,091.39	20.8%*
01500 2029	10,000	10,000	.00	.00	.00	10,000.00	0.0%*
01500 2030	22,000	22,000	1,567.27	950.36	.00	20,432.73	7.1%*
01500 2031	4,000	4,000	1,959.85	150.00	.00	3,040.15	24.0%*
01500 2033	85,000	85,000	24,080.73	13,511.11	.00	60,919.27	28.3%*
01500 3050	420,000	420,000	212,367.24	75,943.07	.00	207,632.76	50.6%*
01500 4060	75,000	75,000	25,250.00	6,450.00	.00	49,750.00	33.7%*
01500 4061	100,000	100,000	16,474.55	15,406.75	.00	83,525.45	16.5%*
01500 4063	65,000	65,000	.00	.00	.00	65,000.00	0.0%*
01500 4064	250,000	250,000	347.25	347.25	.00	19,652.75	1.7%*
01500 4065	25,000	25,000	.00	.00	.00	250,000.00	0.0%*
01500 5080	47,300	47,300	.00	.00	.00	25,000.00	0.0%*
01500 5081	1,000,000	1,000,000	22,919.25	22,919.25	.00	47,300.00	0.0%*
TOTAL HIGHWAY	5,984,371	5,989,404	2,056,742.20	503,454.63	.00	3,932,661.80	34.3%*

01510 WINTER MAINTENANCE

01510 1003	152,608	152,608	.00	.00	.00	152,608.00	.0%*
01510 2031	61,450	61,450	2,754.00	2,754.00	.00	58,696.00	4.5%*
01510 2032	333,579	333,579	.00	.00	.00	333,579.00	0.0%*
01510 4064	20,000	20,000	2,459.39	2,459.39	.00	17,540.61	12.3%*
01510 4060	140,000	140,000	118,848.14	.00	.00	21,151.86	84.9%*
TOTAL WINTER MAINTENANCE	707,637	707,637	124,061.53	5,213.39	.00	583,575.47	17.5%*

01515 LANDFILL

01515 1002	159,558	159,558	55,254.54	12,275.20	.00	104,303.46	34.6%*
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Town of Newtown  
YEAR-TO-DATE BUDGET REPORT

FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01515 1003 OVERTIME	11,000	11,000	4,113.08	623.04	.00	6,886.92	37.4%
01515 1006 BENEFITS	4,800	4,800	2,269.00	50.00	.00	2,531.00	47.3%
01515 2001 MEDICAL BENEFITS	37,914	37,914	37,914.00	.00	.00	8,717.94	33.2%
01515 2002 FICA	13,048	13,048	4,330.06	925.78	.00	7,08.03	41.0%
01515 2003 LIFE INSURANCE	1,200	1,200	1,491.97	197.15	.00	.00	100.0%
01515 2005 PENSION	7,298	7,298	7,298.00	66.48	.00	277.80	37.4%
01515 2007 LONG TERM DISABILITY	444	444	166.20	66.48	.00	714.56	10.7%
01515 2011 BUILDING SUPPLIES	800	800	85.44	85.44	.00	5,914.52	14.3%
01515 2018 BUILDING ELECTRIC	6,900	6,900	985.48	324.70	.00	500.00	.0%
01515 2031 EDUCATION	1,500	1,500	454.19	.00	.00	1,045.81	30.3%
01515 3050 REPAIRS & SUPPLIES	1,236,000	1,236,000	265,178.06	78,858.00	.00	970,821.94	21.5%
01515 4025 CONTRACTUAL SERVICES	12,000	12,000	.00	.00	.00	12,000.00	.0%
01515 5080 CAPITAL	1,492,962	1,492,962	378,540.02	93,405.80	.00	1,114,421.98	25.4%
TOTAL LANDFILL							
01550 PARKS AND RECREATION							
01550 1001 DIRECTOR	68,005	69,195	23,929.27	5,322.70	.00	45,265.73	34.6%
01550 1002 ADMINISTRATION	264,126	266,176	92,043.44	20,475.00	.00	174,132.56	34.6%
01550 1003 PARK MAINTAINER OVERTIME	53,282	53,282	-6,456.40	-15,191.00	.00	59,738.40	12.1%
01550 1004 PARK MAINTAINER SALARY	442,797	442,797	150,225.63	33,942.40	.00	292,571.37	33.9%
01550 1005 SUMMER PROGRAM	87,854	101,054	100,735.25	.00	.00	318.75	99.7%
01550 1006 LIFE GUARDS	98,990	85,790	53,074.18	486.26	.00	32,715.82	61.9%
01550 1007 RANGERS & GATE ATTENDAN	59,410	59,410	33,767.14	2,799.50	.00	25,642.86	56.8%
01550 1008 PART TIME STAFF	21,900	21,900	3,976.00	837.00	.00	17,924.00	18.2%
01550 2001 MEDICAL BENEFITS	84,626	254,805	254,805.00	837.00	.00	.00	100.0%
01550 2002 FICA	2,121	2,121	38,835.75	5,435.97	.00	45,790.25	45.9%
01550 2003 LIFE INSURANCE	9,650	9,650	1,251.47	500.96	.00	869.53	59.0%
01550 2004 RECREATION SUPPLIES	2,070	3,729.50	3,729.50	653.26	.00	5,920.50	38.6%
01550 2005 PENSION	34,412	34,412	34,412.00	.00	.00	.00	100.0%
01550 2007 LONG TERM DISABILITY	6,000	6,000	781.30	312.52	.00	1,288.70	37.7%
01550 2008 SIGNS	10,975	10,975	.00	.00	.00	6,000.00	.0%
01550 2013 EDUCATION & TRAINING	32,342	32,342	2,448.32	1,452.33	.00	8,526.68	22.3%
01550 2024 POOL EXPENSES	12,650	12,650	1,410.91	251.06	.00	30,931.09	4.4%
01550 2034 SAFETY CLOTHES & ALLOWA	31,700	31,700	3,195.72	606.41	.00	9,454.28	25.3%
01550 3051 GENERAL MAINTENANCE	117,161	117,161	7,730.01	606.41	.00	23,969.99	24.4%
01550 3052 GROUNDS MAINTENANCE	6,200	6,200	26,557.47	11,051.10	.00	90,603.53	22.7%
01550 3053 TRAIL MAINTENANCE	280,000	280,000	2,600.00	2,600.00	.00	3,600.00	41.9%
01550 4050 CONTRACTUAL SERVICES	192,000	192,000	65,156.59	24,874.74	.00	214,843.41	23.3%
01550 5080 CAPITAL	2,173,076	2,176,316	63,067.25	13,304.44	.00	128,932.75	32.8%
TOTAL PARKS AND RECREATION			957,275.80	111,549.83	.00	1,219,040.20	44.0%





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Town of Newtown  
YEAR-TO-DATE BUDGET REPORT

FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01570 CONTINGENCY							
01570 2000 CONTINGENCY FUND	250,000	204,323	.00	.00	.00	204,323.00	.0%
TOTAL CONTINGENCY	250,000	204,323	.00	.00	.00	204,323.00	.0%
01580 DEBT SERVICE							
01580 2001 PRINCIPAL	7,937,077	7,937,077	4,264,851.54	23,772.67	.00	3,672,225.46	53.7%*
01580 2002 INTEREST	2,122,712	2,122,712	1,291,527.69	2,625.92	.00	831,184.31	60.8%*
TOTAL DEBT SERVICE	10,059,789	10,059,789	5,556,379.23	26,398.59	.00	4,503,409.77	55.2%
01600 LEGISLATIVE COUNCIL							
01600 2013 COUNCIL EXPENSES	500	500	.00	.00	.00	500.00	.0%
01600 4001 AUDIT- TOWN	44,000	44,000	35,000.00	.00	.00	9,000.00	79.5%*
TOTAL LEGISLATIVE COUNCIL	44,500	44,500	35,000.00	.00	.00	9,500.00	78.7%
01650 PUBLIC BUILDING MAINTENANCE							
01650 1001 SALARIES	139,345	139,345	46,318.89	10,718.78	.00	93,026.11	33.2%
01650 1004 OVERTIME	11,360	11,360	3,467.83	875.80	.00	7,892.17	30.5%
01650 1006 BENEFITS	975	975	.00	.00	.00	975.00	.0%
01650 2001 MEDICAL BENEFITS	42,080	42,080	42,080.00	.00	.00	.00	100.0%*
01650 2002 FICA	11,529	11,529	3,713.86	862.52	.00	7,815.14	32.2%
01650 2003 LIFE INSURANCE	11,788	11,788	324.57	130.20	.00	463.43	41.2%*
01650 2005 PENSION	6,373	6,373	6,373.00	.00	.00	.00	100.0%*
01650 2007 LONG TERM DISABILITY	388	388	145.15	58.06	.00	242.85	37.4%*
01650 2011 SUPPLIES	9,860	9,860	1,164.43	572.29	.00	8,695.57	11.8%
01650 2014 BUILDING MAINTENANCE	23,100	23,100	7,383.66	1,496.99	.00	15,716.34	32.0%
01650 2017 HEAT	101,020	101,020	26,755.40	2,291.70	.00	74,264.60	26.5%
01650 2018 ELECTRICITY	155,492	155,492	56,987.67	13,070.12	.00	98,504.33	36.6%*
01650 2019 WATER	19,808	19,808	8,419.02	7,468.28	.00	11,388.98	42.5%*
01650 2020 SEWER USE FEE	12,067	12,067	2,231.84	526.92	.00	9,835.16	18.5%



Town of Newtown  
YEAR-TO-DATE BUDGET REPORT

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FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01650 2021 SEWER ASSESSMENT	30,709	30,709	30,708.90	.00	.00	.10	100.0%*
01650 4001 CONTRACTUAL CUSTODIAN	30,685	30,685	12,843.19	4,477.94	.00	17,841.81	41.9%*
01650 4060 CONTRACTUAL SERVICES	68,640	68,640	15,614.19	-4,092.42	.00	53,025.81	22.7%
01650 5080 CAPITAL	20,000	20,000	.00	.00	.00	20,000.00	.0%
TOTAL PUBLIC BUILDING MAINTENANCE	684,219	684,219	264,531.60	38,457.18	.00	419,687.40	38.7%
<hr/>							
01670 LIBRARY							
01670 0000 LIBRARY	1,052,813	1,052,813	446,345.68	.00	.00	606,467.32	42.4%*
01670 2003 LIFE INSURANCE	569	569	232.50	93.00	.00	336.50	40.9%*
01670 2005 PENSION	3,110	3,110	3,110.00	.00	.00	.00	100.0%*
01670 2007 LONG TERM DISABILITY	1,366	1,366	494.75	197.90	.00	871.25	36.2%*
TOTAL LIBRARY	1,057,858	1,057,858	450,182.93	290.90	.00	607,675.07	42.6%
<hr/>							
01680 NEWTOWN CULTURAL ARTS COMM							
01680 0000 NEWTOWN CULTURAL ARTS C	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL NEWTOWN CULTURAL ARTS COMM	2,000	2,000	.00	.00	.00	2,000.00	.0%
<hr/>							
01730 HATTERTOWN DISTRICT							
01730 0003 HAWLEYVILLE DISTRICT	500	500	.00	.00	.00	500.00	.0%
01730 0004 SANDY HOOK DISTRICT	4,000	4,000	.00	.00	.00	4,000.00	.0%
TOTAL HATTERTOWN DISTRICT	4,500	4,500	.00	.00	.00	4,500.00	.0%
<hr/>							
01740 ECONOMIC DEVELOPMENT COMM.							
01740 1003 DIRECTOR OF COMM DEVELO	85,935	87,439	30,238.43	6,726.08	.00	57,200.57	34.6%*
01740 2001 MEDICAL BENEFITS	2,000	2,000	2,000.00	.00	.00	100.00	100.0%*
01740 2002 FICA	6,574	6,574	2,389.76	591.04	.00	4,184.24	36.4%*
01740 2003 LIFE INSURANCE	765	765	707.35	693.39	.00	57.65	92.5%*
01740 2005 PENSION	3,931	3,931	3,931.00	.00	.00	.00	100.0%*



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1244kfay YEAR-TO-DATE BUDGET REPORT

FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01740 2007 LONG TERM DISABILITY	248	248	89.50	35.80	.00	159.50	36.1%
01740 2014 DUES, SUBSCRIPTIONS, ED	1,650	1,650	645.99	625.99	.00	1,004.01	39.2%
01740 4060 CONTRACTUAL SERVICES	40,000	40,000	3,754.85	2,114.85	.00	36,245.15	9.4%
TOTAL ECONOMIC DEVELOPMENT COMM.	141,103	142,607	43,756.88	10,787.15	.00	98,850.12	30.7%
<hr/>							
01755 SUSTAINABLE ENERGY COMM							
01755 0000 ALLOCATIONS	5,000	5,000	.00	.00	.00	5,000.00	.0%
TOTAL SUSTAINABLE ENERGY COMM	5,000	5,000	.00	.00	.00	5,000.00	.0%
<hr/>							
01860 RESERVE FOR CAP & NON-REC.EXP.							
01860 5000 RESERVE CAP & NON RECUR	250,000	250,000	250,000.00	.00	.00	.00	100.0%
TOTAL RESERVE FOR CAP & NON-REC.E	250,000	250,000	250,000.00	.00	.00	.00	100.0%
<hr/>							
01870 FAIRFIELD HILLS							
01870 1002 ADMINISTRATIVE PAYROLL	21,000	21,000	3,898.75	1,770.00	.00	17,101.25	18.6%
01870 2002 FICA	1,607	1,607	298.24	135.40	.00	1,308.76	18.6%
01870 2011 SUPPLIES	1,400	1,400	14.65	14.65	.00	385.35	3.7%
01870 2026 MISC. EXPENSES	1,000	1,000	.00	.00	.00	1,000.00	.0%
01870 3051 REPAIRS & MAINTENANCE	15,000	15,000	5,811.23	5,811.23	.00	9,188.77	38.7%
01870 4060 CONTRACTUAL SERVICES	20,000	20,000	149.50	.00	.00	19,850.50	.7%
TOTAL FAIRFIELD HILLS	59,007	59,007	10,172.37	7,731.28	.00	48,834.63	17.2%
<hr/>							
01900 BOARD OF EDUCATION							
01900 0000 BOARD OF EDUCATION	68,355,794	68,355,794	18,398,571.06	6,867,881.89	.00	49,957,222.94	26.9%
TOTAL BOARD OF EDUCATION	68,355,794	68,355,794	18,398,571.06	6,867,881.89	.00	49,957,222.94	26.9%
<hr/>							
09320 REAPPROPRIATIONS - FIRE							
09320 5080 CAPITAL	0	46,000	.00	.00	.00	46,000.00	.0%



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FOR 2013 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL REAPPROPRIATIONS - FIRE	0	46,000	.00	.00	.00	46,000.00	.0%
<hr/>							
09500 REAPPROP - HIGHWAY							
<hr/>							
09500 5080 CAPITAL	0	92,113	.00	.00	.00	92,113.00	.0%
TOTAL REAPPROP - HIGHWAY	0	92,113	.00	.00	.00	92,113.00	.0%
<hr/>							
09515 LANDFILL							
<hr/>							
09515 5080 CAPITAL	0	7,500	.00	.00	.00	7,500.00	.0%
TOTAL LANDFILL	0	7,500	.00	.00	.00	7,500.00	.0%
<hr/>							
09755 SUSTAINABLE ENERGY COMM							
<hr/>							
09755 0000 ALLOCATIONS	0	5,000	466.02	.00	.00	4,533.98	9.3%
TOTAL SUSTAINABLE ENERGY COMM	0	5,000	466.02	.00	.00	4,533.98	9.3%
<hr/>							
09870 FAIRFIELD HILLS							
<hr/>							
09870 3051 MAINTENANCE	0	23,695	.00	.00	.00	23,695.00	.0%
09870 4060 CONTRACTUAL SERVICES	0	28,000	8,000.00	8,000.00	.00	20,000.00	28.6%
TOTAL FAIRFIELD HILLS	0	51,695	8,000.00	8,000.00	.00	43,695.00	15.5%
TOTAL GENERAL FUND	-100,000	102,308	-16,103,774.60	8,872,220.51	.00	16,206,082.60	*****%
TOTAL REVENUES	-106,246,838	-106,246,838	-51,403,832.15	40,801.08	.00	-54,843,005.85	
TOTAL EXPENSES	106,146,838	106,349,146	35,300,057.55	8,831,419.43	.00	71,049,088.45	
GRAND TOTAL	-100,000	102,308	-16,103,774.60	8,872,220.51	.00	16,206,082.60	*****%

\*\* END OF REPORT - Generated by Kathy Favreau \*\*

Attachment B

RE: Tonight

Tue 11/13/2012 2:52 PM

From: Richard Oparowski

To: john.kortze@wellsfargoadvisors.com

Cc: Kearney, Joe, Waterbury, Harry, Walsh, Carol, Gaston, Jr, susan.marcinek@newtown-ct.gov

---

John,

1. I questioned at the last meeting the metrics and rationale concerning open space acquisition. I believe the world has changed since first rationalized. If there are indeed no savings, does it still make sense to invest \$2 million with all our other priorities?
2. I continue to be concerned with the Hawley school boiler capital plans given the possibility of the need to decrease our school footprint. That being said I recognize the need to deal with the structure. Perhaps this capital outlay is incremental incentive to expedite the decision on footprint?
3. Just an observation, but there is a total of \$40.8 million dollars allocated to capital spending over the next 4 years, with \$0.5 million or 1.2% directed towards our seniors in town. I recognize this is not the BOF's call, but it somehow does not feel right.

Regards,

Opie

**From:** john.kortze@wellsfargoadvisors.com [mailto:john.kortze@wellsfargoadvisors.com]

**Sent:** Tuesday, November 13, 2012 1:57 PM

**To:** Richard Oparowski; roparowski@aol.com; jkearney19@aol.com

**Subject:** Tonight

Gents,

I know you said you cannot make it tonight, but wanted to see if you had any questions you wanted to be asked as I'll have some of the people there to ask. The vote on the CIP will not be until next meeting and the meeting will be taped so you can review. Let me know if you have anything specific you want me to ask.

John

Attachment C

Fwd: Tonight

Wed 11/14/2012 8:28 AM

From: Marcinek, Susan

To: Miles, Arlene

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*John wants you to attach to the minutes...*

---

**From:** "JOHN KORTZE" <jkortze@mac.com>  
**Sent:** Tuesday, November 13, 2012 7:21 PM  
**To:** "Sue Marcinek" <susan.marcinek@newtown-ct.gov>  
**Subject:** Fwd: Tonight

I got this from Joe. You can add to minutes.

Begin forwarded message:

**From:** Joe <jkearney19@aol.com>  
**Date:** November 13, 2012 5:30:12 PM EST  
**To:** JOHN KORTZE <jkortze@mac.com>  
**Subject:** Fwd: Tonight

I will not support any funds for Hawley other than boiler replacement until we finalize the school closing plan.

I also mentioned previously that other than a few small purchases to make current open space contiguous we should not spend large sums.

Sent from my iPhone

Begin forwarded message:

**From:** Richard Oparowski <roparowski@diobpt.org>  
**Date:** November 13, 2012, 12:51:42 PM MST  
**To:** "john.kortze@wellsfargoadvisors.com" <john.kortze@wellsfargoadvisors.com>  
**Cc:** "Kearney, Joe" <jkearney19@aol.com>, "Waterbury, Harry" <harrison.waterbury@sbcglobal.net>, "Walsh, Carol" <james2785@sbcglobal.net>, "Gaston, Jr." <swimjim11@gmail.com>, "susan.marcinek@newtown-ct.gov" <susan.marcinek@newtown-ct.gov>  
**Subject:** RE: Tonight

John,

<!--[if !supportLists]-->1. <!--[endif]-->I questioned at the last meeting the metrics and rationale concerning open space acquisition. I believe the world has changed since first rationalized. If there are indeed no savings, does it still make sense to invest \$2 million with all our other priorities?

<!--[if !supportLists]-->2. <!--[endif]-->I continue to be concerned with the Hawley school boiler capital plans given the possibility of the need to decrease our school footprint. That being said I recognize the need to deal with the structure. Perhaps this capital outlay is incremental incentive to expedite the decision on footprint?

<!--[if !supportLists]-->3. <!--[endif]-->Just an observation, but there is a total of \$40.8 million dollars allocated to capital spending over the next 4 years, with \$0.5 million or 1.2% directed towards our seniors in town. I recognize this is not the BOF's call, but it somehow does not feel right.

Regards,

Opie

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**From:** [john.kortze@wellsfargoadvisors.com](mailto:john.kortze@wellsfargoadvisors.com) [<mailto:john.kortze@wellsfargoadvisors.com>]  
**Sent:** Tuesday, November 13, 2012 1:57 PM  
**To:** Richard Oparowski; [roparowski@aol.com](mailto:roparowski@aol.com); [jkearney19@aol.com](mailto:jkearney19@aol.com)  
**Subject:** Tonight

Gents,

I know you said you cannot make it tonight, but wanted to see if you had any questions you wanted to be asked as I'll have some of the people there to ask. The vote on the CIP will not be until next meeting and the meeting will be taped so you can review. Let me know if you have anything specific you want me to ask.

John

Attachment D

2012-13 Hawleyville Sewer Extension Investigation/Design/Bid

DESIGN COST:

Review Preliminary Design:

This effort is a review of the proposed design and update project costs developed in 2007 from earlier design work in 1999-2000.

Senior Engineer @ \$235 x 75 hours	\$17,625	
Project Engineer @ \$135 x 150 hours	\$20,250	
		\$37,875

Locate & Execute New Borings Program:

60 Borings @ \$600 per boring with samples	\$36,000	
Locate and stake 60 boring sites @ \$200 per site	\$12,000	
		\$48,000

Complete Survey / Location / Staking:

Survey and reset line from borings and final design		
60 hours of field crew @ \$450 per hour	\$27,000	
		\$27,000

Final Design:

Senior Engineer @\$235 x 225 hours	\$52,875	
Project Engineer @\$135 x 400 hours	\$54,000	
CAD Support @\$95 x 625 hours	\$59,375	
Administration @\$75 x 125 hours	\$9,375	
Overhead @ .79 x \$175,625	\$138,745	
		\$314,370



Preparation of Bid Documents:

Senior Engineer @\$235 x 5 hours	\$1,175	
Project Engineer @\$135 x 15 hours	\$2,025	
CAD Support @\$95 x 5 hours	\$475	
Administration @\$75 x 30 hours	\$2,250	
Document Preparation/Printing	\$2,500	
		\$8,425

Oversee Bid Process And Bid Recommendation: \$2,500

APPRAISAL COST:

Average appraisal cost of \$975 per appraisal x 58 sites \$56,650

TOTAL PROJECT COST SUMMARY:

Design	\$438,310
Appraisals	\$56,550
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SUB TOTAL	\$494,860
Contingency	\$5,140
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TOTAL	\$500,000

	<u>AVOIDED COSTS / EXPENDITURES</u>		
	Estimated Remediation & Demo Cost	Average Annual (20) Principal & Interest Payment	Total (20 years) Principal & Interest Payments
<b>Slated for demo:</b>			
Norwalk Hall:	400,000	26,000	526,000
Stamford:	600,000	40,000	789,000
Kent:	3,000,000	197,000	3,945,000
Canaan:	3,000,000	197,000	3,945,000
Cochran	3,800,000	250,000	4,997,000
Plymouth:	1,400,000	92,000	1,841,000
<b>Slated for reuse or demo:</b>			
Woodbury:	600,000	40,000	789,000
Newtown:	320,000	21,000	421,000
		<u>863,000</u>	<u>17,253,000</u>
<b>Remediated Buildings</b>			
Stratford (9,000 sf)			
5 Duplex Buildings (			
<b>Other Buildings Slated for demo/reuse by town:</b>			
Shelton:	2,200,000	145,000	2,893,000
Danbury:	250,000	16,000	329,000
	<u>15,570,000</u>	<u>161,000</u>	<u>3,222,000</u>

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ELIZABETH STOCKER, AICP  
DIRECTOR

## TOWN OF NEWTOWN

OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

### MEMORANDUM

DATE: July 20, 2012

TO: E. Patricia Llodra, First Selectman

FROM: Elizabeth Stocker, AICP, Director of Economic & Community Development

RE: Refocus on Economic Development at Fairfield Hills Campus

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You asked me to offer suggestions for the redevelopment of Fairfield Hills. I recommend you consider revising the process for negotiating with private partners for the Fairfield Hills campus. Now that Phil Clark has turned away from Fairfield Hills we should learn from this experience and reposition ourselves for success. Newtown must first determine acceptable (and financeable) terms and take the necessary steps to approve those terms in advance and present them to the public and development community. Most importantly, the terms and process must be attractive to the Town and the development community alike in order to lead to a successful outcome. The goal should be to remove uncertainty in the process and to allow the town to act in a timely fashion.

The following steps are necessary to proceed;

**Task 1:** Assign a lead person to work with the FHA (or other agency) to manage the process and determine the lease terms for each of the designated buildings/sites and evaluation of proposals. The process must be streamlined from its current process in order to allow for free exchange of ideas and efficient timing. Resources to assist with the terms should be provided.

**Task 2:** Achieve concept approvals for the lease terms. Approval of the terms must include lease line limits, length of time, conditions etc. The lease terms should be approved by: the Fairfield Hills Authority and the Board of Selectmen as required by ordinance. If the terms are to include any incentives then conceptual approvals should also be given by the Legislative Council and EDC as well. It may be beneficial to include a public hearing on the project similar to the requirements of a Municipal Development Project as outlined in the CGS.

**Task 3:** Package the approved offering statement. Package must include mapping, zoning, preferred uses by parcel, environmental reports and the terms of the offer and requirements for proposal submission (similar in scope to the Developer's Package),

**Task 4:** Execute an RFQ/RFP process and perform extensive outreach and marketing to attract developers.

**Task 5:** Respond to all proposals effectively and efficiently.

**Task 6:** Evaluate the process on an ongoing basis and take steps necessary to maintain its relevance and efficiency.

I am available to discuss the process with you and others at your request.

**Cc:** James Bernardi, Chairman, Fairfield Hills Authority  
Don Sharpe & Margaret Oliger, Co-Chairs Economic Dev. Commission  
George Benson, Director of Land Use  
Fred Hurley, Director of Public Works  
David Grogins, Town Attorney

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## 10-5-2012 – Draft for Discussion – Terms for attracting/marketing Fairfield Hills

### Approach & Concept for Marketing FFH Commercial & Industrial Zoned property

- **Purpose & Intent:** To minimize cost of demolition/environmental remediation and/ or building renovation to the town and make those costs the responsibility of the parties who wish to lease FFH property identified in the current or revised Master Plan as Commercial / Industrial
  - The property is advertised as \$1.00 for a long-term lease (30 years) with options to extend
  - The party leasing the property has the sole responsibility for all demolition/remediation as part of the lease agreement
  - Property must meet the current Zoning Regulations as per re-use and design criteria as per guidelines
  - The taxes assessed for the completed structure / improvement will be the future income stream to the town instead of the yearly lease cost lost from the initial transfer cost
  - Utility connections will be the responsibility of the developer – Town will guarantee utilities are in the road adjacent to the lease parcel
  - Parking will be dedicated to support the proposed use and will be part of the lease
  
- **Proposed Constraints :**
  - Only applies to property currently or being re-defined in the Master Plan as Commercial & Industrial Areas within the FFH Master Plan and complies with FFH Re-use Zoning including campus design criteria.
  - Property should be under a long term lease, complying with current Lease /Own FFH restrictions; propose 60-90 years to have potential financial institutions incentives.
  - Would require the leasing parties to provide a Bond of sufficient size to cover the work with stringent time limits for initiating and completing the property improvement / replacement; with a bond in place the work could be done by the Town by default. This will allow for the work to be done in a timely manner.
  - Site-wide common charges would be in place and shared. Will be evaluated on a 2 - 3 year basis.
  
- **Note:**
  - It is important that if this is a viable Approach to reduce demolition cost to Newtown; to maintain or increase those areas in the revised Master Plan for Outside Office , Commercial or Industrial areas.
  - Will only address those buildings within the areas zoned as Commercial and Industrial and would reduce the projected Capital Expense for site-wide demolition and environmental remediation.
  - Remaining structures in proposed for “Town use or Open Space” will require Grants or Town funding for demolition and or remediation.

## Terms for the Lease of Development Parcels at Fairfield Hills

The essential points of the proposal are:

- 1) Rent for parcels at Fairfield Hills will be \$1 for a lease term of 30 years, with an option to extend for up to 90 years;
- 2) The lessee is responsible for remediation and / or demolition of any building and / or site;
- 3) The lessee is responsible for obtaining a performance bond and must demolish and / or remediate the existing building within a predetermined timeframe;
- 4) Only buildings in the Commercial Development area of the Fairfield Hills Master Plan are subject to the RFP;
- 5) New buildings must adhere to specific design criteria and building and zoning regulations;
- 6) Any other approval may be described and agreed upon by a joint Economic Development Commission / Fairfield Hills Authority Planning Subcommittee.

Andrew Willie moved to approve, Michael Holmes seconded the motion. Jim Bernardi, Michael Holmes, Ross Carley and Andrew Willie voted yes. Renata Adler abstained.

**Michael Holmes** motioned that once an RFP is drafted which satisfies the terms of the resolution, the Fairfield Hills Authority will recommend the same to the Board of Selectmen. Ross Carley seconded the motion. Jim Bernardi, Michael Holmes, Ross Carley and Andrew Willie approved the motion. Renata Adler voted no.

FHA Minutes – 10/17/2012